



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

June 29, 2020

DIVISION MEMORANDUM  
No. **188**, s. 2020

**WEBINAR: THE INDIVIDUAL PERFORMANCE COMMITMENT  
AND REVIEW FORM (IPCRF) DATA COLLECTION SYSTEM  
FOR SCHOOL YEAR (SY) 2019-2020**

TO : Chief Education Supervisors  
Education Program Supervisors  
Public School District Supervisors  
Heads of Public Elementary and Secondary Schools  
All Others Concerned

1. This has reference to the released Memorandum DM-PHRODFO-2020-00162 titled The Individual Performance Commitment and Review Form (IPCRF) Data Collection System for School Year (SY) 2019-2020 indicating the Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD), is committed to prepare our teachers, raters, and other DepEd personnel who are involved in the Results-based Performance Management System (RPMS) in implementing the Phase III of the RPMS Cycle which includes year-end review, evaluation of RPMS portfolio, and computation of final rating for SY 2019-2020 amid the COVID-19 situation and while transitioning to the new normal.
2. In Phase III of the RPMS Cycle, it is essential that concerned personnel are adept in:
  - accomplishing the electronic Individual Performance Commitment and Review Form (IPCRF);
  - submitting the IPCRFs of teachers via online; and
  - monitoring the submission of the IPCRFs of teachers via online
3. In view of this, the SGOD-HRDS and OSDS-ICT will be hosting a Webinar entitled: *The Individual Performance Commitment and Review Form (IPCRF) for School Year 2019-2020* in five (5) batches via *Google Meet*.

Batch	Date	Time	Participant District/School
1	July 02, 2020	09:00a.m. - 11:00a.m.	Sta. Ana San Simon Minalin Sto. Tomas Apalit



**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-27-28; **Email Address:** pampanga@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

			Macababe East Macabebe West Masantol North Masantol South
2	July 02, 2020	01:00p.m. - 3:00p.m.	Mexico South Mexico West Sasmuan Arayat East Arayat West Candaba North Candaba East Candaba West San Luis
3	July 03, 2020	09:00a.m. - 11:00a.m.	Floridablanca West Sta. Rita Lubao North Lubao East Lubao West Guagua West Guagua East Mexico North
4	July 03, 2020	01:00p.m. - 3:00p.m.	Magalang North Magalang South Porac East Porac West Bacolor North Bacolor South Floridablanca East
5	July 03, 2020	01:00p.m. - 3:00p.m.	Secondary Schools

4. The participants to the said activity are the following:

- School Heads
- One (1) ICT-equipped teacher per school

*Note: Integrated Schools shall send teacher from elementary and secondary separately.*

5. The identified participants are instructed to accomplish the Google form, access at: <http://deped.in/ipcrfdatacollect2019> for online registration to the Webinar. Schools are requested to ensure that only the identified participants register online strictly using DepEd email account, and that they register on or before July 01, 2020, 5:00p.m. The meeting details, including the meeting link, will be sent to the participant's email address.
6. As part of the preliminary work, please download the electronic IPCRF for teachers at: <https://tinyurl.com/ipcrf19-20> and give time to explore and accomplish the tool completely prior to the scheduled Webinar. The accomplished e-IPCRF will be used in one of the sessions and will serve as test file to be submitted to DepEd Central Office.



**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-27-28; **Email Address:** pampangadeped.gov.ph

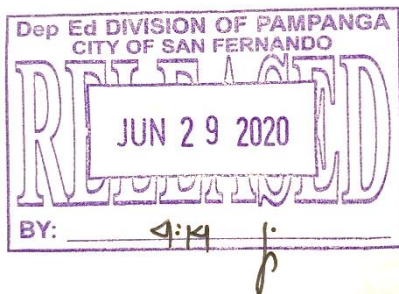




Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

7. All public elementary and secondary school heads are requested to register their nominated three (3) school-based IPCRF uploaders by accessing the link: <http://bit.ly/IPCRFUserRegistration> and accomplishing all required information in the Google form on or before 6 July 2020. All school heads are automatic uploaders. For secondary, school heads will nominate one (1) uploader from the junior high and one (1) uploader for the senior high.
8. For more information, all concerned may contact the SGOD-HRDS or Mr. Jayson M. Santos, SEPS-HRD, at email address: [jayson.santos001@deped.gov.ph](mailto:jayson.santos001@deped.gov.ph), Mr. John Paul B. Pallasigui, ITO I, OSDS-ICT at [john.pallasigui@deped.gov.ph](mailto:john.pallasigui@deped.gov.ph), and DCT Core Team at [pampanga.dct@deped.gov.ph](mailto:pampanga.dct@deped.gov.ph), DepEd Schools Division of Pampanga, High School Blvd., Barangay Lourdes, City of San Fernando, Pampanga
9. For immediate dissemination.

**ZENIA G. MOSTOLES, EdD, CESO V**  
Schools Division Superintendent



dio/95-06-20



**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-27-28; **Email Address:** [pampanga@deped.gov.ph](mailto:pampanga@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

---

Enclosure No. 1 to Division Memorandum No. 188, s. 2020

**WEBINAR MANAGEMENT TEAM**

ACTIVITY FOCAL PERSONS : ARCELI S. LOPEZ, PhD  
Chief Education Supervisor, SGOD

HRDS : JAYSON M. SANTOS  
Senior Education Program Specialist, SGOD-

Members : JOHN PAUL B. PALLASIGUI  
Information Technology Officer I, OSDS-ICTU

SMM&E : KRISTIN MARIE U. SANTOS  
Education Program Specialist II, SGOD-HRDS

: MICHELLE D. MEJIA  
Senior Education Program Specialist, SGOD-

: DIVISION CORE TEAM MEMBERS



**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-27-28; **Email Address:** pampanga@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OF PAMPANGA**

---

Enclosure No. 2 to Division Memorandum No. 188, s. 2020

**ACTIVITY MATRIX**

<b>No. OF MINUTES</b>	<b>ACTIVITY</b>
20	Preliminaries
	Message
	Activity Rationale
30	Accomplishment of e-IPCRF
10	FAQs
35	e-IPCRF Data Submission and Monitoring
15	Ways Forward
5	Closing Remarks
5	End Program Evaluation



**Address:** High School Blvd., Brgy. Lourdes, City of San Fernando (P)  
**Telephone No.:** (045) 435-27-28; **Email Address:** pampanga@deped.gov.ph

