



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

June 22, 2020

DIVISION MEMORANDUM
NO. 183, s. 2020

ALTERNATIVE WORK ARRANGEMENTS AT SDO PAMPANGA

TO: Assistant Schools Division Superintendents
Chiefs of Functional Divisions
Division Unit Heads
Heads of Public Elementary and Secondary Schools
All Others Concerned

1. In adherence to DepEd Order No. 11, s. 2020, dated June 15, 2020, entitled, "Revised Guidelines on Alternative Work Arrangements in the Department of Education During the Period of State of National Emergency Due to Covid-19 Pandemic", and the implementation of the Modified General Community Quarantine (MGCQ) in the Province of Pampanga, the field is hereby informed of the adopted alternative work arrangements of the SDO Personnel effective June 22, 2020.
2. The adopted alternative work arrangements of Division Personnel is a combination of skeleton workforce (3-day workweek) and two (2) days Work-from-Home. For Division Personnel physically reporting to the Office the 3-day workweek period shall consist of six (6) hours on-site at work station and two (2) hours WFH arrangement to allow sufficient time for travel given the imposition of curfew hours, limited access to transportation, and other regulatory limitations on the inter-zonal or cross-border travel.
3. The following guidelines shall be observed in the implementation of alternative work arrangements:
 - a. Chiefs, Unit Heads, and School Heads shall give priority to the delivery of the essential services and work priorities for public schools and community learning centers (CLCs) as stipulated in the DepEd Order No. 11, s. 2020, Paragraph Nos. 7 and 10, respectively.
 - b. At the end of each workweek, all personnel shall be required to submit an **Individual Daily Log and Accomplishment Report** (Enclosure No. 3 of DO No. 11, s. 2020), indicating the accomplishment of agreed targets and outputs as reflected in the Office/School/CLC Workweek Plan and **Office/School/CLC Workweek Plan** (Enclosure No. 2 DO No. 11, s.



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2020) to the heads of the functional office or school/CLC or immediate supervisor/raters.

- c. Section 5, Rule XVII of the Omnibus Rules Implementing Book V of EO 292 states that all government officials and personnel are required to render eight (8) working hours a day for five (5) days a week, or a total of 40 hours a week excluding time for lunch.
- d. Chiefs, Unit Heads, and School Heads are authorized to monitor the time and attendance or the actual time log (in and out) of their personnel, through the agreed mode of communication to record their actual time log (in and out), regardless of alternative work arrangement (on-site or off-site), using the **Individual Daily Log and Accomplishment Report (Enclosure No. 3 of DO No. 11, s. 2020)** to ensure that public service delivery is not prejudiced.
- e. **No record of time log and accomplishment shall mean that no work has been rendered/performed for the day, thus subjecting the personnel to absence.**
- f. Personnel shall ensure that they are available during the agreed working hours, and readily accessible through agreed modes of communication in order to respond to directives, requests, and queries.
- g. Aside from the submission of Individual Daily Log and Accomplishment Report (Enclosure No. 3 of DO No. 11, s. 2020), personnel assigned as skeleton/physically reporting workforce may also record the actual time log on the days they are physically reporting to work using the log book or other Daily Time Record (DTR) mechanisms that will not require contact. **Use of biometric machines is highly discouraged during this period to minimize contact.**
- h. The CSC Form 48 or the DTR of those who form part of the skeleton/physically reporting workforce shall reflect the report of the hours of work performed by the personnel, record of which was made daily at the time of arrival/time-in and departure/time-out from work station/office. The DTR, certified and approved by the Head of Office/Immediate Supervisor, shall be submitted to the Personnel Division/Section/Unit every 10th day of the succeeding month, together with the approved Individual Workweek Accomplishment Report.
- i. Heads of offices, and school/CLC heads shall implement the required health standards at all times. Division Memorandum No. 168, s.2020 dated May 29, 2020, shall remain enforced.



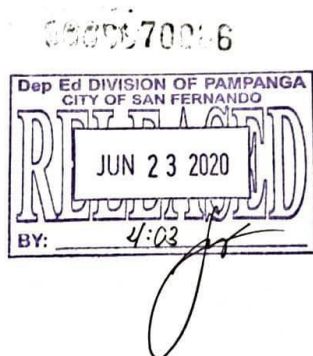


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4. All School Heads shall submit a report to the Office via email at aoas.pampanga@deped.gov.ph and hr.pampanga@deped.gov.ph on alternative work arrangements that they will implement beginning June 22, 2020, for monitoring and records purposes. The deadline of submission will be on or before June 29, 2020. The ADASs II/III of Heads In-charge of the Cluster Schools (covering both elementary and secondary levels) shall consolidate the report for the elementary and secondary schools with the supervision of the concerned Principal. The prescribed template can be downloaded at <https://tinyurl.com/schoolAWA>.
5. Essential services or activities of personnel who will physically report to the schools shall also be reflected in the School AWA Report.
6. The timeline for the preparation and submission of the monitoring templates for the alternative work arrangements shall be as follows:

Document	Prepared by	Approved by	Submitted to	Schedule of Preparation	Date of Submission
Office/School/ CLC Workweek Plan (Enclosure No. 2)	Head of Functional Office or designated staff	Head of Office (SDS)	Personnel Div./Section/ Unit	Beginning of week	Every Friday of the Week
Individual Daily Log and Accomplishment Report (Enclosure No. 3)	Individual staff	Head of Office (SDS)	Head of Functional Office/ Immediate Supervisor	End of week	Every Monday of the Week

7. The School Governance Operations Division (SGOD) shall monitor compliance to the guidelines to ensure the unhampered delivery of basic education services.
8. The list of Division Office personnel with their work schedules is attached hereto.
9. For information, guidance, and compliance.




ZENIA G. MOSTOLES, EDD., CESO V
 Schools Division Superintendent

AO/AS/20

dia/93-06-20



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ALTERNATIVE WORK ARRANGEMENT FOR DIVISION OFFICE EMPLOYEES

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT (OSDS)

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	MOSTOLES	ZENIA	GAZO	Schools Division Superintendent	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	GUILAS	SHERYLL ANN	YUMUL	Administrative Assistant III	Skeleton	Skeleton	WFH	Skeleton	WFH
OSDS	GARCIA	VANESSA CLARISE	MANUNTAG	Administrative Aide VI	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	SAN DIEGO	ANGELO	CRISTOBAL	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

OFFICE OF THE ASST. SCHOOLS DIVISION SUPERINTENDENTS

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Canlas	Leonardo	Caliwag	Asst. Schools Division Superintendent	Skeleton	Skeleton	Skeleton	WFH	Skeleton
OSDS	Puno	Edward Justine	David	Job Order	Skeleton	Skeleton	Skeleton	WFH	Skeleton
OSDS	Quiambao	Rowena	Tiamzon	Asst. Schools Division Superintendent	Skeleton	Skeleton	WFH	Skeleton	Skeleton
OSDS	Rodriguez	Christian Renz	Lagman	Administrative Assistant III	Skeleton	Skeleton	WFH	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – ADMINISTRATIVE OFFICE

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Manalang	JB	Buan	Administrative Officer V (AS)	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	See	Ed Bryant	Ting	Administrative Assistant II	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Masangkay	Sheena	Rodriguez	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton

GENERAL SERVICES UNIT – DRIVER

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	San Diego	Angelo	Cristobal	Job Order (Driver)	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Sicangco	Nimer	Mangalindan	Administrative Aide IV (Driver)	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Dizon	Alberto	Ponce	Administrative Aide IV (Driver)	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

GENERAL SERVICES UNIT – SECURITY PERSONNEL

Functional Division	Name of Employee			Position	Alternative Work Schedule – 24/7 Shifting Schedule (Round – Robin)						
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
OSDS	Nicanor	James	Sicangco	Security Guard	Day off	24-hr shifting schedule	Day off	24-hr shifting schedule	Day off	24-hr shifting schedule	Day off
OSDS	Manlutac	Ryan James	David	Security Guard	24-hr shifting schedule	Day off	24-hr shifting schedule	Day off	24-hr shifting schedule	Day off	24-hr shifting schedule
OSDS	Mangulabnan	Roque	Nucup	Security Guard	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton	Day off	Day off

GENERAL SERVICES UNIT – UTILITY WORKER

Functional Division	Name of Employee			Position	Alternative Work Schedule – 24/7 Shifting Schedule (Round – Robin)				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Serrano	Philip	Aquino	Utility Worker	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Sasarita	Yanita	Bobonao	Utility Worker	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Sasarita	Reynald	Bobonao	Utility Worker	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Valdez Jr.	Daniel	Mendoza	Utility Worker	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Ceis	Richard	Simbillo	Utility Worker	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – RECORDS UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Larin	Marieta	Ocampo	Administrative Officer IV	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Paule	Aldrin	Carlos	Administrative Assistant III	Skeleton	Skeleton	Skeleton	WFH	WFH
OSDS	Quizon	Jill	Manaloto	Administrative Assistant III	Skeleton	Skeleton	Skeleton	WFH	WFH
OSDS	Ledesma	Ericka Gem	Soriano	Administrative Assistant II	WFH	WFH	Skeleton	Skeleton	Skeleton
OSDS	Guerrero	Evelyn	Ocampo	Administrative Aide VI	WFH	WFH	WFH	WFH	WFH
OSDS	Jingco	Mark Dwayne	Matic	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Iltiong	Jason Austin	Lagman	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – PROPERT AND SUPPLY UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Catangal	Sharon	Mercado	Administrative Officer IV	Skeleton	WFH	Skeleton	Skeleton	WFH
OSDS	Albania	Pilar	Munoz	Administrative Aide VI	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Macasero	Madonna	Pagcu	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Dimatulac	Edison	Velasco	Administrative Assistant III	Skeleton	Skeleton	WFH	Skeleton	WFH
OSDS	Punzalan	Karlo anthony	Pineda	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Soliman	Hanna jemima	De leon	Administrative Assistant III		Skeleton		Skeleton	Skeleton
OSDS	Mancera	Anthony ryan	Lopera	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Gozo	Jan michael	Vitug	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – CASH UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Marcelo	Janet	Bartolome	Administrative Officer IV	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Gacusan	Princess Joy	Soliman	Administrative Assistant III	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Pangilinan	Jade	Mandap	Administrative Assistant II	Skeleton	WFH	Skeleton	WFH	Skeleton

ADMINISTRATIVE SERVICES – PERSONNEL UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Pangilinan	Dexter	Enriquez	Administrative Officer IV	Skeleton	Skeleton	Skeleton	WFH	WFH
OSDS	Pangilinan	Melinda	Sason	Administrative Officer II (Payroll)	Skeleton	WFH	WFH	Skeleton	Skeleton
OSDS	Ponce	Dave	Bondoc	Administrative Assistant III	Skeleton	Skeleton	Skeleton	WFH	WFH
OSDS	Yambao	Karen	Gopez	Administrative Assistant III	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Mallari	Christelle Kate	Tan	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Ligeralde	Angelia Fe	Lacson	Administrative Assistant II	Skeleton	Skeleton	WFH	Skeleton	WFH
OSDS	Bacolod	Ma. Katrina Angelica	Musngi	Administrative Assistant III	Skeleton	Skeleton	WFH	Skeleton	WFH
OSDS	Carino	Quencess Camille	Nolasco	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Lee	Wilfred Thomas	David	Administrative Assistant III	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Reyes	Roilana	Manuel	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Chingcuangco	Jayson	Ocampo	Administrative Assistant III	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Bondoc	Adriane Carlo	Pare	Administrative Assistant III	Skeleton	Skeleton	Skeleton	WFH	WFH
OSDS	Bautista	Jerd	Tagao	Administrative Assistant III	WFH	WFH	Skeleton	Skeleton	Skeleton
OSDS	Sarmiento	Aldrin	Tanchiatco	Administrative Assistant III	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Reyes	Jose Paolo	Santos	Administrative Assistant II	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Tabora	Justin Bryan	Estacio	Administrative Assistant III	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Baccay	Mervie Dave	Pasamonte	Administrative Assistant III	WFH	WFH	Skeleton	WFH	Skeleton
OSDS	Zamar	Geraldine	Manganti	Administrative Aide VI	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Nicolas	Janice	Layug	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Mangalino	Ma. Rosario	Quiambao	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Espiritu	Gervacio Jr	Guinto	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – PERSONNEL UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Gonzales	Germi	Espiritu	Attorney III	WFH	WFH	WFH	WFH	WFH
OSDS	Mallari	Jonathan Christian	Palomo	Legal Assistant I	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
OSDS	Soriano	Contessa Marjolaine	Nicolas	Job Order	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton

ADMINISTRATIVE SERVICES – ICT UNIT

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Pallasigui	John Paul	Bacani	ITO I	WFH	Skeleton	Skeleton	WFH	Skeleton
OSDS	Malay	Mark Angelo		Administrative Assistant II	Skeleton	WFH	Skeleton	Skeleton	WFH

FINANCE – BUDGET OFFICE

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Bacani	Remedios	Mallari	Administrative Officer V (Budget)	Skeleton	WFH	Skeleton	Skeleton	WFH
OSDS	Mangilit	Roselyn	Mendoza	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Jingco	Lilian	Matic	Administrative Assistant I	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Pecson	Aldrin	Galang	Administrative Aide VI	WFH	Skeleton	Skeleton	Skeleton	WFH

FINANCE – ACCOUNTING OFFICE

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
OSDS	Cruz	Erwin	Miranda	Accountant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Basco	Michael	Gegante	Administrative Assistant III	WFH	Skeleton	WFH	Skeleton	Skeleton
OSDS	Pineda	Mylene	Quiambao	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Dimacali	Karen	Mendoza	Administrative Assistant III	Skeleton	WFH	Skeleton	Skeleton	WFH
OSDS	Manio	Richard	Mendoza	Administrative Assistant II	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Sarmiento	Marichris	Bonifacio	Job Order	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Evangelista	Alexis	Tiomico	Administrative Assistant III	Skeleton	WFH	Skeleton	Skeleton	WFH

OSDS	Manansala	Analy	Cunanan	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	Mogol	Michelle	Cortez	Administrative Assistant III	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Manansala	Edwin	Alfonso	Administrative Assistant III	WFH	WFH	WFH	WFH	WFH
OSDS	Nicdao	Noemi	Gonzales	Administrative Assistant III	WFH	WFH	WFH	WFH	WFH
OSDS	Mangulabnan	Nida	Violeta	Administrative Assistant III	Skeleton	WFH	Skeleton	WFH	Skeleton
OSDS	David	James Christian	C	Job Order	WFH	Skeleton	Skeleton	Skeleton	WFH
OSDS	Miranda	Paul Daniel	Bartolome	Job Order	Skeleton	WFH	Skeleton	WFH	Skeleton

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

OFFICE OF THE SGOD CHIEF

	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Lopez	Arceli	Santos	Chief Education Supervisor (CES)	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Gozun	Alvin	Gonzales	Education Program Supervisor	Skeleton	Skeleton	WFH	WFH	Skeleton
SGOD	Sarmiento	Raul	Galang	Project Development Officer II	Skeleton	Skeleton	Skeleton	Skeleton	Skeleton
SGOD	Torres	Nerisse	Burgos	Program Development Officer I	WFH	Skeleton	Skeleton	Skeleton	WFH
SGOD	Meneses	Paula	Sacdalan	Program Development Officer I	WFH	Skeleton	WFH	Skeleton	Skeleton
SGOD	Maliwat	Christian	Venzon	Program Development Officer I	WFH	Skeleton	Skeleton	WFH	Skeleton
SGOD	Laus	Carla	Dizon	Administrative Aide VI	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Rivera	Carmen	Singh	Administrative Aide VI	WFH	Skeleton	WFH	Skeleton	Skeleton
SGOD	Taju	Bryan	Tiongson	Job Order	Skeleton	Skeleton	WFH	Skeleton	WFH

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

SCHOOL HEALTH SECTION - MEDICAL

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Mallari	Maria Hazel	Galang	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Alonzo	Roberta	Torio	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Castro	Eleaonor	M.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Salunga	Reynaldo	C.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Salgado	Myrna	T.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Cunanan	Mariluz	P.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Pangan	Pedro Jr.	S.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Mangune	Carla Marie Rhyan	D.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	David	Jiannina	I.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Ramos	Jelyn	T.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Santos	Ryan	S.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	De Leon	Kristine Ilonyl	D.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Dagami	Jerson	P.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	David	Marc	S.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Jingco	Meiji Rose	M.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Lumbang	Delbert	L.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Pena	Jethro	G.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Sunglao	Shello Rose	Q.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Castro	Marites	S.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Laxina	Thelma	L.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Quiambao	Merlinda	P.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Ingal	Shirley	S.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Flores	Maria Elena	C.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Tolozza	Cheryll	Y.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Bacani	Jayson Philip	L.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Bungay	Katrina	V.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	De Guzman	Ma. Carmela	G.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH

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SGOD	Santos	R'mon Ian	C.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Medina	Josie	G.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Tangiday	Arla Lisa	T.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Jiao	Jeffrey	L.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Samson	Karl Andrew	C.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Figuroa	Rafael Luis	D.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Mancera	Joanne Camille	F.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Pasamonte	Austin	A.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Capulong	Romeo	I.	Nurse II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Bernardo	Aile	A.	Nurse II	WFH	WFH	WFH	WFH	WFH
SGOD	Guevarra	Elena Marlene	S.	Nurse II	WFH	WFH	WFH	WFH	WFH
SGOD	Samson	Maria Hazel	B.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Lenon	Ponciana	C.	Nurse II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Apostol	Gener	B.	Medical Officer III	Skeleton	Skeleton	WFH	Skeleton	WFH

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

SCHOOL HEALTH SECTION - DENTAL

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Yumul	Rowena	Pineda	Dentist II	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Bautista	Teresita Maria Rosario	Lacson	Dentist II Dentist II	Skeleton	WFH	Skeleton	WFH	WFH
SGOD	Giron	Pauline Mae	Garcia	Dentist II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Garcia	Emerito	Romero	Dentist II	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Martin	Ricardo	Rivera	Dentist II	WFH	WFH	WFH	WFH	WFH
SGOD	Labung	Alvin	Guevarra	Dentist II	WFH	WFH	WFH	WFH	WFH
SGOD	Cunanan	Susan	Evangelista	Dentist II	WFH	WFH	WFH	WFH	WFH
SGOD	Rivera	George	Ibale	Dental Aide	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Pineda	Chris Ryan	Figuroa	Dental Aide	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Guanlao	John Basco	Gando	Dental Aide Dental Aide	Skeleton	WFH	Skeleton	WFH	Skeleton

SGOD	Dizon	Bonifacio	Natividad	Dental Aide	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	Tiongson	Jesus Jr.	Manalo	Dental Aide	WFH	Skeleton	WFH	Skeleton	WFH
SGOD	De Guzman	Nelson	Ronquillo		WFH	Skeleton	WFH	Skeleton	WFH

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

EDUCATION FACILITIES SECTION

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Diwa	Jay	Tayag	Engineer III Job Order	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Mendoza	Aldrin	Vitug	Job Order	WFH	Skeleton	Skeleton	Skeleton	WFH
SGOD	Juico	Jenalyn	Mabinta	Job Order	WFH	Skeleton	WFH	Skeleton	Skeleton
	Lapuz	Jose Carlo	Bondoc	Job Order	Skeleton	Skeleton	WFH	Skeleton	WFH

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

HUMAN RESOURCE AND DEVELOPMENT SECTION

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Santos	Jayson	Manalang	Senior Education Program Specialist	Skeleton	WFH	Skeleton	Skeleton	WFH
SGOD	Santos	Kristin Marie	Uncad	Education Program Specialist II	WFH	Skeleton	WFH	Skeleton	Skeleton

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

PLANNING AND RESEARCH SECTION

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Guilas	George Jose Maria	Canda	Senior Education Program Specialist	Skeleton	Skeleton	WFH	Skeleton	WFH
SGOD	Matic	Christian	Layug	Planning Officer III	Skeleton	WFH	Skeleton	WFH	Skeleton
SGOD	Sicat	Suzanne	Punzalan	Administrative Assistant III	WFH	Skeleton	Skeleton	WFH	Skeleton

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

SCHOOL MANAGEMENT AND MONITORING AND EVALUATION SECTION (SMME)

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Mejia	Michelle	David	Senior Education Program Specialist	WFH	Skeleton	Skeleton	Skeleton	WFH
SGOD	Perez	Robin	David	Education Program Specialist II	Skeleton	WFH	Skeleton	WFH	Skeleton

SCHOOL GOVERNANCE OPERATIONS DIVISION (SGOD)

SOCIAL MOBILIZATION AND NETWORKING SECTION (SMN)

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
SGOD	Cayanan	Roderico	Bau	Senior Education Program Specialist	Skeleton	WFH	Skeleton	Skeleton	WFH
SGOD	Soliman	Dorotea	De Leon	Education Program Specialist II	WFH	Skeleton	WFH	Skeleton	Skeleton

CURRICULUM IMPLEMENTATION DIVISION (CID)

OFFICE OF THE CHIEF EDUCATION SUPERVISOR

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
CID	Lacanlale	Celia	Rivera	Chief Education Supervisor	Skeleton	WFH	Skeleton	WFH	Skeleton
CID	Sicat	Dennis	Lacson	Administrative Aide VI	WFH	Skeleton	WFH	Skeleton	Skeleton
CID	Cunanan	Leilani	Sicat	Administrative Aide I	WFH	Skeleton	WFH	Skeleton	Skeleton
CID	Valiao	Andrea	Capulong	Administrative Aide I	Skeleton	WFH	Skeleton	WFH	Skeleton
CID	Serrano	Bernardita	Cabrera	Administrative Aide I	Skeleton	WFH	Skeleton	WFH	Skeleton
CID	Tayag	Wesly	Mandap	Education Program Specialist II	WFH	WFH	WFH	WFH	WFH
CID	Pangilinan	Exequiel	Corcuera	Education Program Specialist II	WFH	WFH	WFH	WFH	WFH
CID	Baluyut	Norily	Cruz	Education Program Specialist II	WFH	WFH	WFH	WFH	WFH
CID	Franco	Marry	Peña	Education Program Specialist II	WFH	WFH	WFH	WFH	WFH
CID	Ibe	Mary Jane	Briones	Education Program Specialist II	WFH	WFH	WFH	WFH	WFH

CURRICULUM IMPLEMENTATION DIVISION (CID)

INSTRUCTIONAL MANAGEMENT SECTION

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
CID	Carlas	Paz	Ignacio	Education Program Supervisor	Skeleton	WFH	WFH	WFH	Skeleton
CID	Evangelista	Maria Carmen	Mallari	Education Program Supervisor	Skeleton	WFH	WFH	WFH	Skeleton
CID	Muli	Rosalin	Serrano	Education Program Supervisor	Skeleton	WFH	WFH	WFH	WFH
CID	Cunanan	June	David	Education Program Supervisor	WFH	WFH	Skeleton	WFH	Skeleton
CID	Samson	Mary Anne Bernadette	Mallari	Education Program Supervisor	Skeleton	WFH	Skeleton	WFH	Skeleton
CID	Vinluan	Cherry	Garcia	Education Program Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Valencia	Jane	Pangilinan	Education Program Supervisor	WFH	WFH	Skeleton	WFH	WFH
CID	Bondoc	Ruel	Famador	Education Program Supervisor	WFH	WFH	WFH	WFH	WFH

CURRICULUM IMPLEMENTATION DIVISION (CID)

DISTRICT INSTRUCTIONAL SUPERVISION

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
CID	Samonte	Emyleen	Casupanan	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Yuzon	Raquel	Ramos	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Pineda	Gloria	Manalang	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Labrador	Eloida	Nicdao	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Tiongco	Bernadette	Capil	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Quiros	Ignacia	Pagulayan	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Molano	Lolita	Laxamana	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Alvarado	Cleotilde	Bauyon	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Manio	Bernabeth	Balajadia	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Severo	Edna	Lugue	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Pineda	Edna	Lazatin	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH

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CID	Pineda	Anna liza	Intal	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Ayson	Madilyn	Villanueva	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Lulu	Irene	Carlos	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Salas	Nenita	Garcia	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Mercado	Donfermin	Manansala	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Rodriguez	Constancio	Lontoc	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Lagman	Violeta	Tuazon	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Sagum	Julieta	Villanueva	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Gutierrez	Andrea	Tuazon	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Manansala	Marlene	Guevarra	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Canilao	Renato	Balingit	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Canilao	Aurelio	Balingit	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Dimarucut	Elizer	Maglalang	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Lerit	Bernadette	Viray	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Waje	Delapaz	Torno	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Maninang	Emily	Roque	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Mallari	Marites	Salac	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Alipio	Ma. Rita Alicia	Saplala	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Paulino	Philip	Torres	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Garcia	Abelardo	Isip	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Batac	Randy	Nacpil	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Dizon	Lucrecia	Munoz	Public Schools District Supervisor	WFH	WFH	WFH	WFH	WFH

CURRICULUM IMPLEMENTATION DIVISION (CID)

LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS)

Functional Division	Name of Employee			Position	Alternative Work Schedule				
	Last Name	First Name	Middle Name		Monday	Tuesday	Wednesday	Thursday	Friday
CID	Jimenez	Ruby	Murallos	Education Program Supervisor	WFH	WFH	WFH	WFH	WFH
CID	Tubig	Analea	De Guzman	Librarian II	WFH	WFH	WFH	WFH	WFH
CID	Chua	Elaine	Dizon	Project Development Officer II	WFH	WFH	WFH	WFH	WFH