



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF PAMPANGA

May 14, 2020

DIVISION MEMORANDUM
 No. **156**, s. 2020

**WEBINAR: USE OF INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)
 PART 1-A**

TO : SDO Non-Teaching Personnel
 All Others Concerned

1. The Schools Division of Pampanga through the Office of the Schools Governance and Operations Division-Human Resource Development Section (SGOD-HRDS) and in collaboration with the Office of the Schools Division Superintendent-Information Communication Technology (OSDS-ICT) is committed to prepare our personnel in transitioning to the new normal in the educational system brought about by the current health crisis.
2. In view of this, the SGOD-HRDS and OSDS-ICT will be hosting a Webinar entitled: *Use of Information and Communication Technology (ICT) Part 1-A* in two (2) batches via *Google Meet*.

Batch	Date	Time	Participants
1	May 21, 2020	10:00a.m. - 4:00p.m.	SDO Non-Teaching Personnel
2	May 22, 2020	10:00a.m. - 4:00p.m.	School Health Section Personnel

Note: Please see attached Enclosures for the activity matrix, management team and list of participants.

3. The identified participants are requested to register through the Google form using DepEd e-mail account, access at <https://bit.ly/regformadasict> for SDO non-teaching personnel and <https://bit.ly/schoolhealthreg> for school health section personnel on or before May 19, 2020, 5:00p.m. The meeting link will be sent to the participant's email address. Participants are advised to use their laptops or desktop computers for the said webinar as some activities require hands-on and outputs.
6. For more information, all concerned may contact the SGOD-HRDS or Mr. Jayson M. Santos, SEPS-HRD, at email address: jayson.santos001@deped.gov.ph and Mr. John Paul B. Pallasigui, ITO I, OSDS-ICT at john.pallasigui@deped.gov.ph, DepEd Schools Division of Pampanga, High School Blvd., Barangay Lourdes, City of San Fernando, Pampanga
7. For immediate dissemination.



ZG
ZENIA G. MOSTOLES, EdD, CESO V
 Schools Division Superintendent

dio/22-05-50



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Enclosure No. 1 to Division Memorandum No. 155 s. 2020

WEBINAR MANAGEMENT TEAM

ACTIVITY FOCAL PERSONS : ARCELI S. LOPEZ, PhD
Chief Education Supervisor, SGOD

: JAYSON M. SANTOS
Senior Education Program Specialist, SGOD-HRDS

: JOHN PAUL B. PALLASIGUI
Information Technology Officer I, OSDS-ICTU

Members : KRISTIN MARIE U. SANTOS
Education Program Specialist II, SGOD-HRDS

: MICHELLE D. MEJIA
Senior Education Program Specialist, SGOD-SMM&E

: DIVISION CORE TEAM MEMBERS



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Enclosure No. 2 to Division Memorandum No. 156, s. 2020

ACTIVITY MATRIX for the Non-Teaching Personnel

TIME	No. OF MINUTES	ACTIVITY	PERSON-IN-CHARGE
10:00-10:20	20	Preliminaries	Moderator
10:20-11:00	40	New Normal in the Educational System	ASDS Rowena T. Quiambao, CESE
11:00-11:30	30	CSC Rules and Employees Workloads	JB B. Manalang, AO V
11:30-12:00	30	Social Media Ethics	Dexter E. Pangilinan, AO IV
12:00-1:00		Lunch Break	
1:00-1:30	30	Unit Heads' Updates	Erwin T. Cruz, Accountant III/ Remedios M. Bacani, Budget Officer/ Dexter E. Pangilinan
1:30-2:00	30	Consolidation of Responses from Google Forms using Google Sheets	Rhina S. David T-III, Laput ES
2:00-2:30	30	How to share resources using Google Drive/ Shared Drive	Christy Marie A. Gemperoa HT-III, San Pablo 2 nd HS
2:30-3:00	30	Creating and Sharing Google Forms	Rhina S. David
3:00-3:30	30	Collaborative Writing for Official Communication Using Google Docs	Nepthalie J. Gonzales MT-I, Bahay Pare HS
3:30-4:00	30	Conducting Meeting and Presenting using Google Meet	Erica Mae M. Constantino T-III, Bacolor HS



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Enclosure No. 3 to Division Memorandum No. 156, s. 2020

ACTIVITY MATRIX for the Nurses, Dentists and Dental Aides

TIME	No. OF MINUTES	ACTIVITY	PERSON-IN-CHARGE
10:00-10:20	20	Preliminaries	Moderator
10:20-11:00	40	New Normal in the Educational System	Arceli S. Lopez, Ph.D. SGOD Chief
11:00-11:30	30	CSC Rules and Employees Workloads	JB B. Manalang, AO V
11:30-12:00	30	Social Media Ethics	Ponciana C. Lenon Nurse-In-Charge
12:00-1:00		Lunch Break	
1:00-1:30	30	Unit Heads' Updates	Ponciana C. Lenon/Ricardo Martin, Dentist-In-Charge
1:30-2:00	30	Consolidation of Responses from Google Forms using Google Sheets	Marian S. Antonio T-II, Lubao NHS
2:00-2:30	30	How to share resources using Google Drive/ Shared Drive	Brendalyne D. Liwanag H-III, Mariano D. Baron ES
2:30-3:00	30	Creating and Sharing Google Forms	Marian S. Antonio
3:00-3:30	30	Collaborative Writing for Official Communication Using Google Docs	Nepthalie J. Gonzales MT-I, Bahay Pare HS
3:30-4:00	30	Conducting Meeting and Presenting using Google Meet	Jose Joel Pallasigui T-III, Maquiapo ES



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Enclosure No. 4 to Division Memorandum No. 156, s. 2020

LIST OF PARTICIPANTS

Batch 1 – May 21, 2020

Non-Teaching Personnel	
No.	Name
1	GUILAS, SHERYLL ANN S
2	GARCIA, VANESSA CLARICE
3	RODRIGUEZ, CHRISTIAN RENZ L
4	MASANGKAY, SHEENA R
5	SEE, ED BRYANT T
6	LEE, WILFRED THOMAS D
7	CHINGCUANGCO, JAYSON O
8	BONDOC, ADRIANE CARLO P
9	MALLARI, CHRISTELLE KATE T
10	SARMIENTO, ALDRIN T
11	YAMBAO, KAREN G
12	PONCE, DAVE B
13	CARIÑO, QUENCESS CAMILLE N
14	REYES, ROILANA M
15	BACOLOD, MA KATRINA ANGELICA M
16	BACCAY, MERVIE DAVE P
17	TABORA, JUSTIN BRYAN E
18	REYES, JOSE PAOLO S
19	LIGERALDE, ANGELIA FE L
20	BAUTISTA, JERD T
21	ZAMAR, GERALDINE M
22	PAULE, ALDRIN C
23	QUIZON, JILL M
24	GALANG, ERICKA GEM S
25	GUERRERO, EVELYN O
26	SOLIMAN, HANNAH JEMIMA D
27	PUNZALAN, KARLO ANTHONY P
28	MACASERO, MADONNA P
29	DIMATULAC, EDISON V
30	ALBANIA, PILAR M
31	GACUSANA, PRINCESS JOY S
32	PANGILINAN, JADE M



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33	MIRANDA, MA JOSEPHINE B
34	HERRERA, DULCE D
35	VALIAO, ANDREA C
36	BUCAD, JONEL C
37	MANGILIT, ROSELYN M
38	JINGCO, LILIAN M
39	PECSON, ALDRIN
40	MANANSALA, ANALYN C
41	PINEDA, MYLENE Q
42	NICDAO, NOEMI G
43	MANGULABNAN, NIDA V
44	MOGOL, MICHELLE C
45	EVANGELISTA, ALEXIS T
46	BASCO, MICHAEL G
47	MANANSALA, EDWIN A
48	DIMACALI, KAREN G
49	MANIO, RICHARD M
50	ESGUERRA, KRISTIAN TED C
51	SICAT, DENNIS L
52	SERRANO, BERNARDITA C
53	GONZALEZ, TIMOTHY DUANE B
54	LAUS, CARLA
55	SICAT, SUZANNE P
56	RIVERA, CARMEN S
57	LYRA B. ARCIGA
58	JOHN CARLO B. DEL FIN
59	MELANIE C. DELA CRUZ
60	ADRIAN M. GUINA
61	RANDOLF G. GUEVARRA
62	CHRISTOPHER C. TENGCO
63	MERCY JOY A. OCAMPO
64	KATHRINA M. REYES
65	ETHEL A. TORRES
66	ANGELICA JOYCE N. DAVID
67	MARY SHANELLE S. DAVID
68	MARY JANE L. DAVID
69	LOUIS KENNETH B. MANLAPAZ
70	MARIA AUREA P. TRINIDAD
71	ANALYN P. MENDIOLA
72	JOSEFINA BELEN C. GARCIA



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73	JOHNNY B. GATBONTON
74	LEONOR G. GUINTO
75	ANTONIETTE T. DAGAMI
76	CONRADO M. SUBA
77	CRUZ, JERIJAH T
78	SUNGA, JOSEPH LAUDEMIR G
79	MANESE, SANDY S
80	DE LEON, JULIET NINACHARMAINE E
81	DE GUZMAN, PLINKY ROSE G
82	MORALES, ALLEN L
83	CANLAS, ROSEMARI S
84	CABALLA, LESLIE M
85	MANALANG, MARVIN CARLOS P
86	BAUTISTA, NADJA RAPHAELA M
87	LUMANOG, JACQUELINE M
88	CEREZO, RODERICK C
89	MERCADO, NIÑA MARIA M
90	CARLOS, MA. CORAZON Q
91	MORALES, JEROME R
92	CASIDO, MARIECRIS S
93	PANGAN, JENYPER D
94	FRANCISCO, MADELEINE ANNE R
95	SANTOS, JOYCE CARLA S
96	GARCIA, KATRINA MARIE O
97	MENDOZA, ARNIE B
98	NUNAG, KRISHA FAE A
99	AUSTRIA, ALMIRA T
100	GASPARILLO, ESLIE D
101	TORNO, JOSEPHINE S
102	SUÑGA, ANABELLE M
103	SANGA, JOSE PAOLO T
104	PAULE, ALICIA A
105	YAMBAO, HAZEL C
106	SERRANO, MARRY ANN L
107	DE GUZMAN, MA CHRISTINA G
108	MISA, JENNIFER V
109	MANIEGO, CAMILLE C
110	CRUZ, JANIVA A
111	CANDA, ALNEIMI G
112	MANALANG, MECCA MARGARETTE M



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113	ROQUE, NICA HELEEN L
114	SUNGA, JEFFERSON JAMES Q
115	TECSON, FLORENCIO M
116	BONDOC, GERALD C
117	MUNGCAL, HAROLD R
118	FLORES, AILEEN
119	PASCUAL, REZIELLE ALLIZ E
120	LABUNG, ARRA JAIME
121	GALAN, ERDY

LIST OF PARTICIPANTS

Batch 2 – May 22, 2020

Nurses	
No.	Name
1	MYRNA T. SALGADO
2	JEFFREY L. JIAO
3	AUSTIN A. PASAMONTE
4	JOSIE G. MEDINA
5	MEIJI ROSE J. SANTIAGO
6	ROMEO I. CAPULONG
7	RAFAEL LUIS FIGUEROA
8	JELYN T. RAMOS
9	THELMA L. LAXINA
10	ELENA MARLENE S. GUEVARRA
11	ROBERTA T. ALONZO
12	PEDRO S. PANGAN JR.
13	MARIA CARMELA G. DE GUZMAN
14	DELBERT L. LUMBANG
15	R'MON IAN C. SANTOS
16	KRISTINE ILONYL D. DE LEON
17	JERSON P. DAGANI
18	MARK S. DAVID
19	MARIA HAZEL G. MALLARI
20	REYNALDO C. SALUNGA
21	CHERRYL Y. TOLOZA
22	JOANNE CAMILLE F. MANSERA
23	ELEONOR M. CASTRO
24	SHIRLEY S. INGAL
25	RYAN S. SANTOS
26	MARIA ELENA C. FLORES
27	CARLA MARIE RHYAN D. MANGUNE
28	MARITES S. CASTRO
29	SHELLO ROSE Q. SUNGLAO
30	JETHRO G. PENA
31	JAYSON PHILIP L. BACANI



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32	ARLA LISA T. TANGIDAY
33	KATRINA V. BUNGAY
34	JANINA I. DAVID
35	AILE A. BERNARDO
36	MERLINDA P. QUIAMBAO
37	MARILUZ T. CUNANAN
38	MARIA HAZEL B. SAMSON
Dentists	
No.	Name
1	TERESITA L. BAUTISTA
2	SUSAN E. CUNANAN
3	EMERITO R. GARCIA
4	PAULINE MAY G. GIRON
5	ROWENA P. YUMUL
6	ALVIN G. LABUNG
Dental Aides	
No.	Name
1	NELSON R, DE GUZMAN
2	JOHN BASCO G. GUANLAO
3	JESUS M. TIONGSON
4	CEZAR RIVERA
5	BONIFACIO DIZON
6	RYAN PINEDA

dio/22-05-20



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