



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF PAMPANGA

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March 11, 2020

DIVISION MEMORANDUM  
No. 138 s. 2020

**ADDITIONAL PRECAUTIONARY MEASURES IN SCHOOLS  
IN RESPONSE TO COVID - 19**

TO: CID and SGOD Chiefs  
Public Schools District Supervisors  
Heads of Public and Private Schools  
All Others Concerned

1. In line with all the ongoing undertakings of preventive actions and measures against COVID -19 outbreak in the province, this Office is launching CLEAN UP DRIVE in all schools in the Division of Pampanga both private and public on March 14-15, 2020 (Saturday & Sunday) from 8:00 o'clock in the morning onwards. The activity aims to maintain cleanliness in schools and to provide a conducive and safe learning environment.
2. Participants to this activity are teachers, parents and learners. School heads shall take the lead role for the said activity in close coordination with the concerned Local Government Officials.
3. The activity covers environmental sanitation like cleaning of classrooms, comfort rooms, canteen, washing and other ancillary facilities. Eating utensils used in canteens like fork and spoon should be sterilized.
4. Further efforts shall be done to disinfect doorknobs, chairs and tables, equipment frequently used, etc., to extend to the immediate school surroundings.
5. Social distancing shall be observed. Close contact activities like "beso-beso", hugging, kissing the hands and touching head, eyes, nose should be avoided. As a sign of respect, instead of kissing the hand, bowing or putting the hand on the heart are encouraged.
6. School personnel, staff and learners who have shortness of breath, fever, cough, cold and flu-like symptoms shall stay home and have themselves checked by a doctor as part of the infection control.
7. Flag raising ceremonies should be held inside respective classrooms. Upcoming events and activities that involve mass gathering are discouraged to avoid crowding of learners.



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8. School personnel are advised to get updates from Pampanga PIO and DepEd Tayo SDO Pampanga, the official pages of the Provincial Government and this Schools Division office respectively (to avoid fake news).
9. All concerns regarding COVID-19 should be forwarded to the SDO Pampanga Task Force COVID-19. (See attached List)
10. Schools, whose classes were suspended prior to the issuance of this Memorandum to undertake Clean Up Drive will have to conduct make up classes in order to complete the number of school days.
11. Immediate dissemination of this Memorandum is desired.

  
**ZENIA G. MOSTOLES, Ed.D., CESO V**  
Schools Division Superintendent

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**Division COVID-19 Task Force**

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