



Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF PAMPANGA

February 21, 2020

DIVISION MEMORANDUM
 NO. 105, s. 2020

**VACANCY ANNOUNCEMENT: ONE (1) MASTER TEACHER I POSITION
 FOR SASMUAN DISTRICT**

TO : SGOD and CID Chiefs
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to announce the recruitment, selection and hiring of one (1) Master Teacher I position to be stationed in Malusac Elementary School, Sasmuan District, this Division, to mention:

Activities	Date	Time	Venue
a. Deadline of Submission	March 02, 2020	8:00 a.m. – 5:00 p.m.	Records Unit
b. Pre-assessment	March 03, 2020	8:00 a.m. – 5:00 p.m.	Attendees: HRMPSB Only
c. Open Ranking	To be announced soon		

2. The Qualification Standards of the said position are indicated in the table below.

QUALIFICATION STANDARDS	
A. Master Teacher I / SG-18	
B. CSC Prescribed Qualifications	
Education	Bachelor of Elementary/Secondary Education or bachelor's degree plus 18 professional unit in Education and 18 units for a Master's degree in Education or its equivalent
Experience	3 years of relevant experience
Eligibility	RA 1080
Trainings	None required

3. Applicants are advised to submit the photocopied documents to the Records Unit, Attention: HRMO and bring their original of the same for verification during the scheduled open ranking.

4. Only those who meet the minimum qualification standards for the said position will be included in the selection line-up for open ranking which shall be posted at the Division Office. Ranking results will be posted at the Division Office official website (www.depedpampanga.com).

5. Appraisal of credentials will be based on MEC Order No. 10, s. 1979 together with Division Memorandum No. 18 s. 2013 dated March 27, 2013 and DPSB Resolution No. 01, s.2016. The application should include the following documents to be fastened at the left side of a plain white folder and arranged as listed in the transmittal.

- a) Application letter stating the position applied for
- b) Omnibus certification of authenticity and veracity of documents duly notarized



Address: High School Boulevard, Barangay Lourdes, City of San Fernando, Pampanga
 Telephone No.: (045) 435-2728
 eMail Address: pampanga@deped.gov.ph





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- c) Copy of latest approved Appointment/Copy of transmittal to CSC
- d) CSC Form 212-Revised 2017
- e) Transcript of Records (authenticated by the issuing school)
- f) Service Record
- g) Signed and Approved Performance Ratings for the last three rating periods prior screening should be at least VS (following the hierarchy of signatories as per DO No. 2, s. 2015, Annex A)
- h) Documents for claims on leadership, potentials and accomplishments
- i) Other documents relevant to the position applied for.

6. It is understood that the submission of documents beyond the prescribed date will not be accepted by this Office.

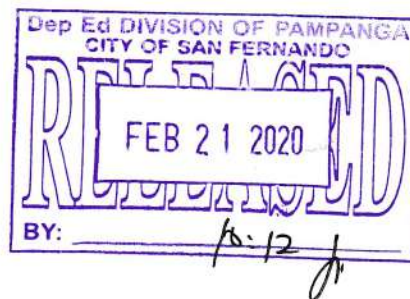
7. Strict adherence on the above schedule is expected.

8. Immediate dissemination of this Memorandum is enjoined.


ZENIA G. MOSTOLES, EDD., CESO V
Schools Division Superintendent



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Sasm van District

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)
We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

11 FEB 2020
Date

DEXTER E. PANGULINAN
ADMINISTRATIVE OFFICER IV - HRMO II
2/11/2020

No.	Position Title (Parent/etelical Title, if applicable)	Panlita No. No.	Salary Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	ADMINISTRATIVE ASSISTANT III	OSEC-DECSB-ADAS3-150046-2017	9	18763	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
2	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-150208-2016	8	17303	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA - SENIOR HIGH SCHOOL
3	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-150247-2016	8	17505	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA - SENIOR HIGH SCHOOL
4	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-150248-2016	8	17505	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA - SENIOR HIGH SCHOOL
5	TEACHER II	OSEC-DECSB-TCH2-150558-2014	12	24495	Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional units in Education with appropriate major	None required	1 year of relevant experience	Civil Service (Subprofessional) First Level Eligibility		GUIDAD NATIONAL HIGH SCHOOL - FLOREDALE PAMPANGA INTEGRATED SCHOOL
6	TEACHER I	OSEC-DECSB-TCH1-157427-1998	11	22316	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	None required	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
7	TEACHER III	OSEC-DECSB-TCH3-150946-001	13	26754	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
8	TEACHER III	OSEC-DECSB-TCH3-151810-0018	13	26754	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
9	TEACHER I	OSEC-DECSB-TCH1-168875-1998	11	22316	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	None required	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
10	MASTER TEACHER I *	OSEC-DECSB-MTCHR1-150080-1999	13	42159	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education, and 18 units for a Master's degree in Education or its equivalent	None required	3 years of relevant experience	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
11	TEACHER I	OSEC-DECSB-TCH1-153327-2015	11	22316	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education	None required	None required	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA
12	MASTER TEACHER II	OSEC-DECSB-MTCHR2-150460-1998	19	46791	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education, and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	Civil Service (Subprofessional) First Level Eligibility		DIVISION OF PAMPANGA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 149, 2/12, Revised 2017) which can be downloaded at www.doe.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/eligibility; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier email their application to:

Zenia G. Magalona, E.J.D., CESO V
Schools Division Superintendent
Brgy. Lourdes, Cit 7 of San Fernando, Pampanga

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Dep Ed DIVISION OF PAMPANGA
CITY OF SAN FERNANDO
FEB 11 2020
BY: [Signature]

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[Signature]