



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF PAMPANGA

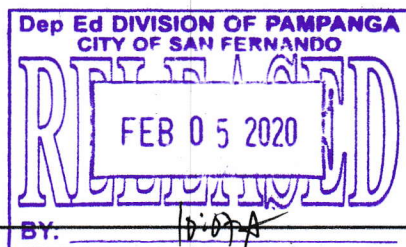
February 3, 2020

DIVISION MEMORANDUM
NO. 72 S. 2020

**PREPARATION OF THE 2020 ANNUAL GENDER AND DEVELOPMENT
(GAD) PLAN AND BUDGET**

To : CID and SGOD Chiefs
Public Elem. and Sec. School Heads
All others concerned

1. Pursuant to Executive Order No. 273, (Approving and Adopting the Philippine Plan for Gender Responsive Development, 1995-2025) and RA 9710, (Magna Carta of Women), schools are directed to submit to this office their school GAD Plan and Budget (GPB) for 2020 using BP Form 400.
2. In crafting of activities in your annual GPB, the School Heads/School GAD Coordinators shall make GAD analysis to determine the issues that need to be addressed and come up with the desired outcomes and goals embodied in the GAD relevant laws. Please refer to the DepEd Order 32, s. 2017 "Gender-Responsive Basic Education Policy" for other possible GAD activities (aside from GAD Seminar) to target this year.
3. The accomplished GPB should be submitted to the District/Cluster GAD coordinators for consolidation. The collated reports must be submitted to the Division Office, Attention: Mr. Jayson M. Santos, SEPS / Division GAD Focal person on or before **February 21, 2020**. Print all requested reports in A4 size bond paper using Arial font size 10. For guidelines in the preparation of GPB, please refer to the PCW-NEDA-DBM Joint Circular No. 2012-01.
4. After the implementation of your GAD activity, submit within two (2) weeks the Accomplishment Reports using the following checklist:
 - a) Accomplished BP Form 400-A
 - b) Costing and Allocation (Amount)
 - c) Attendance Sheets
 - d) Narrative Report (not more than 1 page)
 - e) Photos
5. Immediate dissemination of and compliance with this Memorandum is desired.




ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent



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