



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF PAMPANGA

January 28, 2020

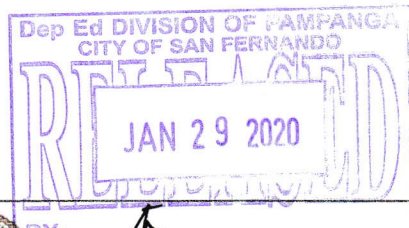
DIVISION MEMORANDUM
No. 60, s. 2020


DIVISION MANAGEMENT COMMITTEE MEETING

To : Division Chiefs
Public Elementary and Secondary Schools Heads
All Others Concerned

1. This is to announce the conduct of the Division ManCom Meeting which shall be held at The Orchid Gardens, Lazatin Blvd, San Fernando, Pampanga on January 31, 2020. The ManCom proper will commence at 8:00 AM.
2. Participants from the SDO proper are the chiefs of the functional divisions, heads of units, public schools district supervisors, education program supervisors, and SGOD section heads. In addition, the participants from the school level are the elementary and secondary school heads and 100% on time attendance is required.
3. The registration fee in the conduct of the ManCom Meeting is P800 to cover the registration fee of the morning and afternoon snacks and lunch.
4. The registration fee will be charged against local funds subject to the usual accounting and auditing rules and regulations. Payment of the said fee shall be directly handed over to the designated cashier of The Orchid Gardens.
5. This Memorandum serves as the travel authority of the participants.
6. Wide dissemination of this Memorandum is directed.

47715
ZENIA G. MOSTOLES, Ed.D., CESO V
Schools Division Superintendent



BY: 
Address: High School Blvd., Brgy. Lourdes, City of San Fernando (P)
Telephone No.: (045) 435-27-28; Email Address: pampanga@deped.gov.ph

