



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF PAMPANGA

January 22, 2020

DIVISION MEMORANDUM

NO. 47, s. 2020

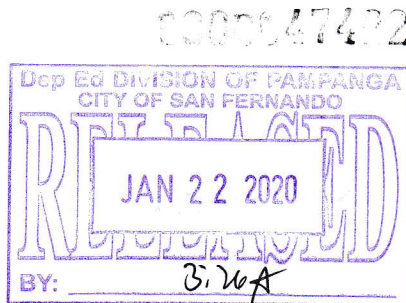
SUBMISSION OF REPORTS FOR FISCAL YEAR 2021 BUDGET PROPOSAL

TO : SGOD and CID Chiefs
Public Elementary and Non-Fiscal Secondary School Heads
All Others Concerned

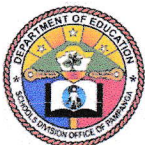
- In preparation for the Fiscal Year 2021 Budget Proposal, School Heads shall submit the following:
 - List of Retirees for CY 2021 (Optional/Compulsory);
 - Staffing Summary of Non-Permanent Positions (Casual);
 - Employees who will be on leave (with or without pay) for CY 2020
- Reports shall be consolidated by cluster and sent in soft copies through email address at sdopampanga.personnel@gmail.com on or before January 28, 2020.

Subject: Cluster/District_Budget Preparation CY 2021

- The templates to be used can be accessed through this link: <https://tinyurl.com/BFPCY2021>
- This Office conserves resources, thus, printing should be the last option.
- For guidance and compliance.




ZENIA G. MOSTOLES, EdD, CESO V
Schools Division Superintendent 



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