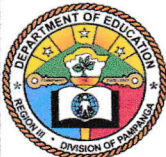
	Republic of the Philippines Department of Education Region III – Central Luzon SCHOOLS DIVISION OF PAMPANGA High School Blvd. Brgy. Lourdes, City of San Fernando		Document Code: SDO-QF-OSDS-002 Revision: 00 Effectivity date: 05-08-18
	Division Memorandum No. <u>637</u> s.2018		Name of Office: OASDS

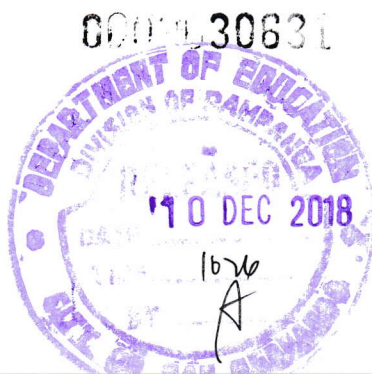
To : OIC – Assistant Schools Division Superintendents
 Division Chiefs
 Division Unit Heads
 Public Schools District Supervisors
 Public Elementary Schools Heads and TICs
 All Others Concerned

From : Office of the Schools Division Superintendent

Subject : MANAGEMENT COMMITTEE MEETING

Date : December 10, 2018

1. The Management Committee Meeting for elementary school heads and public schools district supervisors is scheduled on December 13, 2018 from 9:00 AM to 3:00 PM at Shepherd Palace, Dalayap, Candaba Pampanga. It will also be participated in by the two OIC- Asst. Schools Division Superintendents, Chiefs of Functional Divisions, Division Unit Heads and Education Program Supervisors.
2. The agenda of the ManCom are the following:
 - a. Revisit the School Monitoring, Evaluation and Plan Adjustment (SMEPA) for SY 2018-2019.
 - b. Present standards harmonized with CID-PSDS standards.
 - c. PESPA Matters.
 - d. Other Matters.
3. All participants are requested to observe the following norms:
 - a. use of cellphones should only be during break periods; and
 - b. bringing of finger foods is discouraged.
4. A registration fee of ₱1000 will be collected from each participant to be charged against local/school canteen funds to defray food expenses.
5. 100% on time attendance is desired. Proxies are not allowed to join the meeting.



LEONARDO D. ZAPANTA, Ed. D., CESO VI
 Schools Division Superintendent 