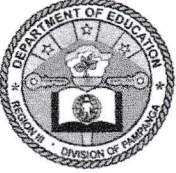
	Republic of the Philippines Department of Education Region III – Central Luzon <b>SCHOOLS DIVISION OFFICE OF PAMPANGA</b> High School Blvd. Brgy. Lourdes, City of San Fernando		Document Code: SDOPAMP-QF-OSDS - 002  Revision: 00  Effectivity date: 05-08-18
	<b>DIVISION MEMORANDUM NO. <u>616</u>, s. 2018</b>		Name of Office: <b>OSDS</b>

To : Assistant Schools Division Superintendents  
 Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Heads of Public Elementary and Secondary Schools  
 All Others Concerned

From : Office of the Schools Division Superintendent

Subject : **Superintendents' Dance Troupe Schedule of Practice**

Date : November 29, 2018

1. In view of the upcoming activities for the First (1<sup>st</sup>) Pampanga Education Summit on December 8, 2018 and the National Conference for Regional ALS Focal Person on December 12-15, 2018, this Office requires all the members of the Superintendents' Dance Troupe to attend on their schedule of practice in preparation to the said activities:

Date	Day	Time
December 3, 2018	Monday	8:00am-5:00pm
December 5, 2018	Wednesday	8:00am-5:00pm
December 7, 2018	Friday	8:00am-5:00pm
December 10, 2018	Monday	8:00am-5:00pm
December 12, 2018	Wednesday	8:00am-5:00pm

2. This Memorandum serves as the travel authority for the members of the Superintendents' Dance Troupe and the travel expenses incurred relative to the said schedule of practice shall be charged against School Local Funds subject to the usual accounting and auditing rules and regulation.

3. For information and wide dissemination.

  
**LEONARDO D. ZAPANTA, Ed. D., CESO VI**  
 Schools Division Superintendent