



Republic of the Philippines
Department of Education
Region III – Central Luzon
SCHOOLS DIVISION OFFICE OF PAMPANGA
High School Blvd. Brgy. Lourdes, City of San Fernando



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Name of Office:
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Division Memorandum No. 599 s. 2018

TO: Asst. Schools Division Superintendent (Secondary)
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
All Senior High School Heads


FROM: The Office of the Schools Division Superintendent

SUBJECT: **DIVISION CAPACITY BUILDING FOR SENIOR HIGH SCHOOL FOCAL PERSONS**

DATE: November 27, 2018

1. The Republic of the Philippines, through the Department of Education envisions that every graduate of basic education shall be an empowered individual who has learned, through a program that is rooted on sound educational principles and geared towards excellence, the foundations for learning throughout life, the competence to engage in work and be productive, the ability to co-exist in fruitful harmony with local and global communities, the capability to engage in autonomous, creative, and critical thinking, and the capacity and willingness to transform others and one's self.
2. The Schools Division Office of Pampanga, through its Division Senior High School Focal Person continuously improve the implementation of the Senior High School as the main feature of the Enhanced Basic Education Program by giving technical assistance and providing meaningful trainings. Anent to this, the office, is requesting all Senior High Schools Focal Persons to attend the 3 –Day "**Capacity Building for Senior High School Focal Persons**" on **December 4-6, 2018** at the **Teachers' Training Centre**.
3. This training aims to achieve the following objectives:
 - a. To capacitate all the Senior High School Focal Persons with the basic skills in leadership as a tool in performing their mandates, duties and responsibility in their respective schools;
 - b. To present their best practices, issues and concerns in the implementation of SHS Program;
 - c. To conduct a Year-End Review; and
 - d. To provide updates in the different programs of Senior High School.
4. All Senior High School Focal Persons are required to attend. Proxis are not allowed.
5. All queries regarding this matter may be addressed to Mr. Wesly M. Tayag, Division Senior High School Focal Person (963-1070).
6. Immediate dissemination of the memorandum to all concerned is highly desired.



 11/27/18
LEONARDO D. ZAPANTA, Ed. D., CESO VI
Schools Division Superintendent