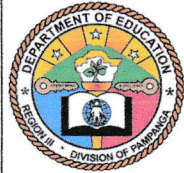
	Republic of the Philippines Department of Education Region III – Central Luzon SCHOOLS DIVISION OFFICE OF PAMPANGA High School Blvd. Brgy. Lourdes, City of San Fernando		Document Code: SDOPAMP-QF-OSDS - 002 Revision: 00 Effectivity date: 05-08-18
	DIVISION MEMORANDUM NO. 41, s. 2018		Name of Office: SGOD-HRD

To : Assistant Schools Division Superintendents
 Chief Education Supervisors
 Heads of Units
 SDO Personnel
 All Others Concerned

From : Office of the Schools Division Superintendent

Subject : **SDO Pampanga 1st Surveillance Audit and Retooling of Document Controllers**

Date : September 12, 2018

- SDO Pampanga being an ISO Certified organization aims to provide quality and standard services to its clientele. The SDO will be under surveillance for three (3) years in compliance with the quality management system of ISO 9001:2015. In consonance with the aforementioned, this Office will undergo the first (1st) Surveillance Audit where members of the internal quality audit team will conduct an audit to all offices to ensure and validate that processes and systems are in compliance with the quality management system of ISO 9001:2015.
- The audit is scheduled on October 8-10, 2018 (Monday to Wednesday) from 8:00am-5:00pm. Furthermore, there will be a retooling of ISO Document Controllers on October 11, 2018 (Thursday) from 8:00am-5:00pm at the Teachers' Training Center. Heads of Offices are enjoined to ensure that the ISO documents are prepared and ready for the audit.
- For information and wide dissemination.


LEONARDO D. ZAPANTA, Ed.D., CESO VI
 Schools Division Superintendent

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 09/12/18

