
	Republic of the Philippines Department of Education Region III – Central Luzon <b>SCHOOLS DIVISION OF PAMPANGA</b> High School Blvd. Brgy. Lourdes, City of San Fernando		Document Code: SDO-QF-OSDS-002 Revision: 00 Effectivity date: 05-08-18
	<b>Division Memorandum No. 302, s.2018</b>		<b>Name of Office: OASDS</b>

To : OIC – Assistant Schools Division Superintendent (Elementary)  
 Public Schools District Supervisors  
 Public Elementary Schools Heads  
 All Others Concerned

From : Office of the Schools Division Superintendent

Subject : SEMINAR-WORKSHOP ON THE 21<sup>ST</sup> CENTURY LEADERSHIP SKILLS OF SCHOOL HEADS

Date : July 12, 2018

1. The Philippine Normal University Alumni Association (PNUAA) will host a 3-day seminar-workshop, Subject as stated, to be held on August 22-24, 2018 at Shepherd Palace, Dalayap, Candaba.
2. The conduct of the seminar-workshop is hinged to the following objectives:
  - a. enhance the critical, problem solving and strategic thinking skills of school heads to ensure their managerial effectiveness;
  - b. realize the importance of related intelligence for the greater capability of the school in responding to various challenges; and
  - c. heighten the level of communication competence of school heads to ensure organizational transparency in directions and operations.
3. Participants are the public elementary school heads (e.g. Principals, Heads Teachers, Teacher-In-Charge).
4. A registration fee of Php 4,000 will be collected from each participant which shall be charged from the school MOOE to defray direct and other related expenses in the conduct of the seminar-workshop.
5. Public Schools District Supervisors are advised to submit the final list of participants to Mr. Edward Justine “EJ” Puno on or before August 10, 2018 for the group (district) travel authority.
6. The conduct of the seminar-workshop is accredited by the Philippine Regulatory Commission with Accreditation Number 2018-154. All attendees shall be granted equivalent units accreditation for their continuing Professional Development.
7. Wide dissemination of this Memorandum is directed.

  
**LEONARDO D. ZAPANTA, Ed. D., CESO VI**  
 Schools Division Superintendent

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