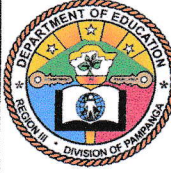
	Republic of the Philippines Department of Education Region III – Central Luzon SCHOOLS DIVISION OF PAMPANGA High School Blvd. Brgy. Lourdes, City of San Fernando		Document Code: SDO-QF-OSDS-001 Revision: 00 Effectivity Date: 05-08-18
	MEMORANDUM NO. <u>170</u>, S. 2018		Name of Office: SGOD

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Division Unit Heads
 All Others Concerned

FROM : Office of the Schools Division Superintendent

SUBJECT: **SECOND QUARTER MONITORING, EVALUATION, AND PLAN ADJUSTMENT (MEPA) REPORT (APRIL-JUNE 2018)**

DATE : July 2, 2018

1. In line with the Monitoring, Evaluation, & Plan Adjustment (MEPA) system institutionalization in the department, the periodic (quarterly) monitoring and evaluation of the progress and performance of the division using the MEPA Technology is necessary to continuously improve the delivery of education services.
2. In view of the foregoing, all unit heads are advised to prepare the second quarter (April-June 2018) MEPA report and submit to the heads of each functional division (OSDS, CID, SGOD).
3. **Consolidated** second quarter (April-June 2018) MEPA reports of the three (3) functional divisions are to be submitted today, **July 2, 2018** to the School Management Monitoring & Evaluation (SMM&E) section of SGOD. Reports should be in Excel format, accomplishing all the tables using the prescribed templates.
4. Immediate, wide and strict compliance to this Memorandum to all concerned is earnestly desired.



LEONARDO D. ZAPANTA, Ed.D., CESO VI
 Schools Division Superintendent
