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|  | Republic of the Philippines Department of Education Region III – Central Luzon SCHOOLS DIVISION OF PAMPANGA High School Blvd. Brgy. Lourdes, City of San Fernando |  | Document Code: SDO-QF-CID -00XX Revision: 00 Effectively date: 05-31-18 |
| | Division Memorandum No. <u>24</u>s.2018 | | Name of Office: CID |

To : Public Schools District Supervisors
 Principals/School Heads of All Elementary and Secondary Schools

From : Office of the Schools Division Superintendent

Subject: Strict Compliance to DepEd Order No. 8, s.2007.

1. School canteen is one of the ancillary services in the school system. DepEd Order No. 8, s.2007 was issued in order to rationalize the operation and management of school canteens in the public school system.
2. Sec. 5.4 of DepEd Order No. 8, s.2007 mandates that reporting and accounting of the proceeds from the operation of a school canteen shall be made by the parties concerned to emphasize transparency and accountability.
3. Therefore, all school heads are directed to submit monthly financial report to the Division Office
Attention: Maria Carmen M. Evangelista, EPS-I, Canteen reports from June 2017 to March 2018 **must** be submitted on or before June 14, 2018. Attach all supplementary documents (official receipts, division memo for trainings, and other similar documents) and a photocopy of bank account of the school canteen.
4. Immediate dissemination of and strict compliance is directed.

LEONARDO D. ZAPANTA, Ed.D., CESO VI
 Schools Division Superintendent