



Republic of the Philippines
 Department of Education
 Region III – Central Luzon
SCHOOLS DIVISION OFFICE OF PAMPANGA
 High School Blvd. Brgy. Lourdes, City of San Fernando



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TO: Asst. Schools Division Superintendent (Secondary)
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisor
 School Heads of the Identified Attendees

FROM: The Office of the Schools Division Superintendent

SUBJECT: **Pre-Planning for the Division Capacity Building for Senior High School Focal Persons**

DATE: October 27, 2018

1. Based on the proposed 2018 Programs, Project and Activities of the Curriculum Implementation Division of the SDO- Pampanga, one of the approved proposals is the conduct of the Capacity Building for Senior High School Focal Persons dated November 13-15, 2018.

2. Relative to this, the Schools Division Office of Pampanga, through its Division Senior High School Focal Person, requests the presence of the following senior high school teachers this coming **October 30, 2018 (8:00 am) at Teachers' Training Centre, SDO- Pampanga, City of San Fernando, Pampanga** for the preplanning of the said undertaking.

3. The preplanning aims to:
- discuss the general flow of the program;
 - staff different committee heads; and
 - prepare all materials needed.

4. Participants in this preplanning are as follow:

<u>Cluster</u>	<u>Name of School</u>	<u>Name of Teacher</u>
Cluster 1	Camba High School	Honeylet S. Chaves
Cluster 2	Betis High School	Elaine See
Cluster 3	Remedios High School	Dick S. Ducut
Cluster 4	Don Jesus Gonzales High School	Andres Vergel Santos
Cluster 5	Mandili High School	Jerwin F. Reyes
Cluster 6	Sucad National High School	Joan N. Reg
Cluster 7	Telacsan High School	Mary Anne Flores

5. All queries may be addressed to Mr. Wesly M. Tayag, Division Senior High School Focal Person at 963-1070

4. Immediate dissemination of the memorandum to all concerned is highly desired.



LEONARDO D. ZAPANTA, Ed. D., CESO VI
 Schools Division Superintendent

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