



Department of Education  
Region III

## DIVISION OF PAMPANGA

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### Division Advisory

No.    ||   , S. 2018

To : OIC –ASDS (Elementary)  
OIC – ASDS (Secondary)  
Chief, CID and SGOD  
All Unit/Office Heads in the Division Office  
All Head of Elementary and Secondary Schools

From : **Office of the Schools Division Superintendent**

Subject : **Instituting Measures to Increase Engaged Time-on task and Ensuring Compliance Therewith**

Date : February 9, 2018

This is to reiterate that DepEd Order No. 9, s. 2005, "Re: Instituting Measures to Increase Engaged Time –on Task and Ensuring Compliance Therewith", is still in effect.

As per Regional Advisory No. 36, s. 2018, it has come to the Regional Office management attention that there are still teachers/school officials go the Regional office to follow-up papers during class hours with or without travel, thus, creates disruption of classes and school management , which violates the provision of the above order.

In this connection, the Regional Office reiterates its policy on "No-Individual Follow-up of papers of teachers, employees of DepED in accordance with Regional Memorandum No. 205, s. 2003. Only designated Liaison Officers, drivers and Superintendents are authorized to follow-up communications."

Wide dissemination and compliance of this Advisory is enjoined.

**LEONARDO D. ZAPANTA, Ed.D., CESO, VI**  
Officer – In – Charge  
Office of the Schools Division Superintendent

**One DepEd... One Pampanga**